

COLORADO COUNCIL OF MEDICAL LIBRARIANS

April 13, 2018
Porter Adventist Hospital
Membership Meeting Minutes

Note: As the speaker was at another venue and a quorum of members was present, Tamara Kirch made a motion to call the meeting to order, early. Dana Abbey seconded the motion. All were in favor and the motion passed.

Call to order: 8:52am

Officers present: Liz Kellermeyer, Kristen DeSanto, Elizabeth Thoms Charles

Number of attendees: 25

Approval of previous meeting minutes: Shandra Knight moved to approve the February 9,, 2018 minutes and Tamara Kirch seconded. No one opposed and the minutes were approved.

New members or guests: No report.

President's report: Liz reminded the Executive Committee members to prepare their portions of the annual report for the May 16, 2018 Executive Committee meeting.

President-elect's report: Kristen is seeking a chair for the Awards Committee. As outgoing chair, Elaine Connell reported that the Awards Committee is a fun, great group of people who meet online.

Treasurer's report: Liz presented the most recent report as Jerry Carlson was unavailable. Lisa Traditi made a motion to approve the Treasurer's Report. Shandra Knight seconded the motion. All were in favor and the motion passed.

Liz noted that if members have any items that they would like added to or deleted from the budget to pass those thoughts on to Liz.

Committee reports

Membership/Marketing: Ben Harnke reported that moving the CCML post office box to HSL was approved by HSL. The address changes on materials will commence and be: CCML, c/o HSL... In order to retain favorable rates with Wild Apricot the web hosting service, Ben is deleting with a recovery option, those persons who have not paid dues or attended any meetings in the last two years.

Liz may join the membership committee so that: 1) Attendance sheets at membership meetings may be consolidated into the minutes. 2) She on behalf of CCML may collect

members' achievements at the end of each month so that the achievements may be announced at the end of each membership meeting.

Nominating: Kim O'Neill announced that Catisha Benjamin as President Elect and Jenifer Fisher as Secretary will begin with the board in the fall.

Bylaws: The CCML Executive and Bylaws Committees made a motion to change the Bylaws as follows:

Article III Section 2.4:

4. All members shall receive [access to](#) the *Directory of Members*, [Council Quotes](#), announcements, and minutes of meetings.

Marie St. Pierre seconded the motion. All were in favor and the motion passed. The discussion for dues for Emeritus members needs to be found in the minutes, before it can be added to the Bylaws. The CCML logo is not part of the Bylaws.

Education: Melissa Kovac thanked Liza Traditi for the lovely collaboration between CCML and HSL to present the webinar, *Selecting Systematic Review Software on a Shoestring*.

Internet: Laura Cullerton reported that the web site was renewed with Wild Apricot for two years at a total cost of \$510 which includes a 15% discount for CCML if membership is less than 100. Therefore, the Membership Committee is deleting those who have not paid dues or attended meetings for the past two years. Laura, Jeff Kuntzman and Lorrie Spoering comprise the committee and they would like additional members.

Social Media: Catisha Benjamin continues to feature CCML members in her Meet the Librarian segment. She may post that segment to the email discussion list. The Social Media Committee and the Archives Committee may discuss how best to archive CCML information that is posted on social media.

Awards: Elaine Connell presented the Marla Graber Award which includes a crystal paperweight and certificate to Marie St. Pierre who is a distinguished member of AHIP and a past president of CCML 2015-2016, for all her years of service to libraries which also includes service in the Peace Corps and translating for Spanish speakers at Children's Hospital.

Liz thanked members and officers for service over the past year and handed out Certificates of Service to: Kristen DeSanto, Kim O'Neill, Jerry Carlson (4), Marie St. Pierre (3), Elaine Connell, Deb Weaver, Kate Elder, Jaci Frisina, Sharon Martin, Melissa Kovac, Jeff Kuntzman, Ben Harnke, Catisha Benjamin, Laura Cullerton (2), Jessica Gerber, Jenifer Fisher, Nitzan Watman, Rosalind Farnam, Sara Katsh, Margaret Bandy and Elizabeth Thoms Charles.

Ad Hoc Task Force Committee - Archives: Jessica Gerber reported the Archives Committee is progressing and they have begun scanning. She would like to coordinate with the Social Media Committee in order to best archive information.

Old business: No report.

New business: No report.

Announcements:

- a. **Colleague Connection:** Laura Cullerton announced that there are student scholarships to Colleague Connection which is an annual meeting of all the Colorado librarian associations which will be held April 26, 2018 on the DU campus. Kim Dority and Mary Ellen Bates will present on: *Making it up as you go along*.
- b. **MLA:** Liz has a compilation of those from CCML who are attending MLA and their presentations.
- c. Marie St. Pierre announced that she and Catisha Benjamin are presenting a poster at MLA.
- d. Each member introduced themselves and a group photo was taken. Hannah Craven will graduate in June 2018 and we congratulate her.
- e. Margaret Bandy announced that Liz was accepted into the MLA Research Institute which has a rigorous application process. Lisa Traditi announced that Liz is Rising Star in MLA. We congratulate Liz for her many achievements.
- f. Liz announced that she had received a NNLM MidContinental Region travel grant to attend the Research Institute. She also announced that the travel grant and Research Institute are ongoing and encouraged others to apply for these opportunities.

Adjournment: Liz passed the gavel to Kristen and the meeting was adjourned at 9:50am.