

1. Call to Order, Dana Abbey
2. Roll call: absent Sara Kasch.
3. Guests: Kate Sutton (Children's Hospital) and Johnny Saddler (University of Denver, Library and Information Studies)
4. New Member: Vivienne Houghton
5. Approve April and September 2012 meeting minutes, All
 - a. Motion to approve by Lynne (Apr) and Lynne (Sept)
 - b. Seconded by Lisa (Apr) and Melisa (Sept)
 - c. Motion carried
6. Approve Treasurer's report, Oct already approved at executive committee
7. Reports
 - a. President-Elect, Melissa Kovac – no report
 - b. Secretary, Peggy Cruse – no report
 - c. Treasurer, Erin Palazzolo – no report
 - d. Awards Committee, Lisa Traditi
 - i. Nominations for the Library Champion award and the Marla Graber award are being taken.
 - ii. Committee is reviewing the language of the award.
 - e. Bylaws Committee, Shandra Protzko – no report
 - f. CQ Blog Editor, Melisa Kovak
 - i. Anyone can ask for permission to post to the blog
 - g. Education Committee, Melissa DeSantis
 - i. Feb 2013 meeting will have an education piece. Give suggestions to Melissa.
 - ii. Remember to apply for CCML professional development money \$300.
 - iii. No MLA webcast for November. Lynne suggested a Statistics class for CE. This could be advertised across the state/mountain state area and across different disciplines.
 - h. Fundraising, Lynne Fox
 - i. An email on the book sale will come.
 - ii. In Feb 2013, plan to do a mini workshop on fundraising.

- iii. Char mentioned raffle idea for each meeting, everyone puts in \$1, pot is split between CCML and one individual.
 - i. Internet Committee, Jeff Kuntzman
 - i. Jeff has written a migration plan to Wild Apricot and emailed it to executive committee members. Anyone can request this plan from Jeff.
 - ii. Melissa DeSantis suggested that it might be wise to have only one site open (Indra or Wild Apricot). This will give the group more impetus to move content.
 - iii. Will need to move our current domain name (ccmlnet.org).
 - iv. Should we archive the current website for historical purposes?
 - j. Library Cooperation Committee, Sara Katsh – no report
 - k. Membership Committee, Debra Taylor
 - i. The last member count = 80; database count = 72. There is some confusion.
 - l. Nominating Committee, Marie St Pierre
 - i. The slate of 2013-2014 officers were introduced:
 - 1. President-Elect, Merinda McClure
 - 2. Secretary, Melissa DeSantis
 - 3. Treasurer, Teresa Mullins
 - ii. Lisa Traditi moved to approve the nominations, Char seconded the motion, motion carried.
 - m. Consumer Health, Dana Abbey
 - i. Proposed at her last NN/NLM meeting that there be an online MLA Consumer Health Specialization.
8. Old Business
- a. CCML Annual Operating Plan, Dana Abbey
 - i. Dana will circulate the final operating plan soon.
9. New Business
- a. Lisa: Quint-chapter meeting: Oct 12-15, 2014 @ Marriot Denver Tech Center; hoping that one person from each chapter would be involved in planning the meeting. Expecting 450-500 to attend.
 - b. Lisa: Supporting Clinical Practice, a workshop for librarians (by Connie Schardt), will be on the Anschutz campus in June 2014; should advertise for a small group of advanced searchers.

- c. What is the interest and practicality of having CCML general meetings in a virtual format? Merinda will explore whether CSU could be used as a virtual site. Perhaps Anschutz could also be a virtual site.
- i. **UPDATE** on cost from Dana Abbey, Nov. 27, 2012: "Depending on the site the meeting is held at, recording and archiving the session is a possibility. But not all locations will have the capability, and there is a cost. For example, here's the breakdown on the Anschutz campus: \$25.00 to set up meeting; \$10.00 per hour, per month to archive - a three hour meeting would cost \$30 per month to archive; \$1.00 per person logging in to attend live - if we are only archiving and not having remote participation, the fee would be \$1.00 for the speaker; .7 cents per minute, per person if we have remote participation with telephone capability - we can opt not to have a phone interface and use the chat box for free. If we use the phone, based on a three hour meeting it's about \$13 per person."
 - ii. **UPDATE** on virtual meetings from Merinda McClure, Dec. 6, 2012:
"If I (or another CSU employee) is in attendance at the CCML meeting, we could use CSU's implementation of Big Blue Button (www.bigbluebutton.org/). Remote participants would need nothing more than a telephone, a computer, and an Internet connection to logon to the meeting via a URL and a conference call number (users would carry their own telephone charges). Remote participants with a webcam could choose to be present and visible on-screen to others via their cameras. At our meeting site, we would likewise need a telephone, a computer, an Internet connection, and a web cam that we would likely use to display one person at a time (e.g. our guest speaker or a person seated at the laptop and driving the web access to the meeting) because it's likely to be disinteresting to focus the camera on the whole room, given that users will see the image at a relatively small size on their computer screen and not on a large projector. Content such as a presenter's PowerPoint could be simultaneously transmitted with their voice and a live image of them speaking. There's not currently a recording or archiving option with CSU's implementation; that may come.

Another staff member suggested Google Hangouts, which I've not yet used at all.

Additional options for cost, which at this time seem likely to be prohibitive for CCML, but I'd be glad to gather more details if CCML Exec may have an interest in

considering.”

10. Announcements

- a. Melissa K – AORN lost half of their library space and they’re working with students to archive materials. If anyone knows of interested students, please contact Melissa or Sara.
- b. Jerry is working more in clinical care spaces and is busier than ever as a virtual librarian. The physical library space will be further dwindling and resources will be downsized/potentially available for other library collections.

11. Adjourn @ 11:50am