

COLORADO COUNCIL OF MEDICAL LIBRARIANS

Friday February 18, 2011
General Membership Meeting
Approved Minutes

Location: The Children's Hospital
Host: Marie St. Pierre

Education Program – “Communicating Health: Cultural Competency and Health Information Literacy Outreach”

Presented by Dana Abbey, MLS, Consumer Health Coordinator, National Network of Libraries of Medicine, MidContinental Region

Main program – “Rhetoric and Trust in Biomedical Life: Competing Characters in a Breast Cancer Controversy”

Presented by Dr. Lisa Keränen, PhD, Associate Professor and Director of Graduate Studies, Department of Communication, University of Colorado Denver

Business meeting

- Call to order - 10:45 a.m. President-Elect Deb Weaver presided.
 - 21 members present
- Introduction of guests
 - Ann Jessen, National Jewish Health
- Approval of the November 19, 2010 Meeting Minutes
 - Melissa DeSantis moved, Debra Taylor seconded to approve. Motion carried.
- Treasurer's Report
 - Deb Weaver presented on behalf of Lynda Lillwitz. Melissa Kovac moved, Debra Taylor seconded to approve. Motion carried.
- President-Elect's Report (Deb Weaver)
 - Deb Weaver thanked Marie St. Pierre for hosting the meeting and Dana Abbey and Dr. Lisa Keränen for their presentations. The next meeting (annual meeting) will be held at HSL with Susan Brandes (Exempla librarian) and Terri Casterton (from Clinical Decision Support at Exempla Hospitals) on the program.
- Committee & SIG Reports
 - Advocacy – no report
 - Bylaws – Lilian Hoffecker

- Distributed handout on potential bylaws changes to be voted on at the annual meeting (see below)

Bylaws

February 18, 2011

General Membership meeting

Discussion items:

- *Fiscal year*
 - *Currently April 1 – March 31*
 - *Change to July 1 – June 30th*
- *Committees*
 - *Standing Committees – they will be specifically defined in the bylaws*
 - *Bylaws (must be formed- currently there is no mention of a Bylaws Committee in the bylaws) - committee composition will not be specified*
 - *Membership - committee composition will not be specified*
 - *Nominating - committee composition will not be specified*
 - *Education – committee composition will not be specified*
 - *Other Committees [or Ad-Hoc Committees – what do we want to call them?] - they will not be specifically defined in the bylaws*
 - *Awards (including Marla Graber Award),*
 - *Internet,*
 - *Library Cooperation*
 - *Executive Committee composition = Officers + Chairs Standing Committees + Chairs of Other Committees? If this is correct, there will be 11 members.*
- *Electronic Voting*
 - *Current –for certain decisions, members must be physically present at the meeting to vote. These occasions include:*
 - *Voting by the General Membership to change the Bylaws [see below on Amendments to the Bylaws]*
 - *Voting by the Executive Committee to have the Authority to Incur Expenses*
 - *Change – to allow electronic voting, for example via email or an online survey.*
- *Quorum*
 - *Current – 12*
 - *Change to – 10? However, if we allow for electronic voting, then we may not have to worry too much about making quorum*
- *Amendments to the Bylaws*
 - *Current – once a year, at the annual meeting*
 - *Allow for amendments to be made more frequently. We must define how frequent.*
- *Education – Marie St. Pierre*
 - *Thanked Dana for her presentation at this meeting*
- *Internet – Debra Miller*
 - *Needs content from committees; will be sending requests to committee chairs*
 - *Will work on downloadable logo*

- Library Cooperation – Sara Katsh
 - The committee continues to work on the Resource Sharing Information pages on the CCML website.
- Marla Graber Award
 - No report
- Membership – Debra Taylor & Melissa Kovac
 - Paul Blomquist will send renewal notices by e-mail.
 - Membership is down; committee members will follow up with lapsed members.
 - Contacted faculty at Emporia and DU; no presentation dates yet
- Nominating – Shandra Protzko
 - Shandra distributed hard copies of the following slate, with bios:
CCML Elections 2011-2012
RE: Slate of Nominees for Office Positions
The Nominating Committee makes a motion that the following names for the 2011-2012 slate of CCML Officers be accepted by the general membership at the February 18, 2011 meeting.
Secretary: Julie Silverman
President-Elect: Dana Abbey
Treasurer: Erin Palazzolo
 - Deb Weaver asked for nominations from the floor; there being none, Lynne Fox moved, Lilian Hoffecker seconded, to close nominations and vote on the slate. The slate was approved as presented.
- Colleague Connection – no report
 - Discussion of representation of CCML by an officer
- Unfinished Business – none
- New Business: None
- Announcements
Ellen Graves announced Joyce Condon’s retirement from Exempla St Joseph Hospital. Joyce’s last day will be April 8. The position (32-hours/week with full benefits) has been posted. Margaret Bandy sent a link to the CCML list for the corporate website for applications.
- Lynne Fox moved to adjourn; meeting adjourned at 11:10 AM.