

# **COLORADO COUNCIL OF MEDICAL LIBRARIANS**

Wednesday, April 21, 2010

General Membership Meeting

Children's Hospital, Mt. Yale Conference Room

## **Minutes**

Main program - How, Why and What of IRBs & How to Get through COMIRB  
Presented by Dr. David Lawellin, Research Resource Director  
Children's Hospital Research Institute

### Business meeting

- Call to order - 10:50 a.m.
  - 24 members present, including all elected officers
- Introduction of Guests
  - Kathy Carlson, Wyoming State Law Librarian/Jerry Carlson's wife
  - Guy Mason, recent MLS graduate/volunteer for Karen Wells
- Recognition of sponsors:
  - Majors Scientific Books
  - Stat!Ref
- Presentation of the 2010 Marla Graber Award to Jerry Carlson and Joyce Condon
- Distribution of the 2009-2010 Service Award Certificates
  - President Shandra Protzko and President-Elect Stephanie Wiegand distributed about 60 of these, with special applause for Lynne Fox as Chair of the MCMLA 2009 Planning Committee
- Approval of the February 17, 2010 Meeting Minutes
  - Lisa Traditi moved, Charlene Olszonowicz seconded to approve. Motion carried
- Treasurer's Report – see attached for income, expenses, balance
  - Lilian Hoffecker moved, Sara Katsh seconded to approve. Motion carried
- President-Elect's Report
  - This was a successful year in that we had meetings and people showed up. A low turnout in Estes Park raised a question of whether out-of-Denver meetings are feasible.
  - In the interest of decreasing expenses, there was no executive lunch
  - A fiscal goals meeting is coming in June, date to be announced.

- Committee & SIG Reports
  - Advocacy – Ellen Graves
    - Responded to South Dakota library closings.
    - The Administrator of the Year Award is now the Library Champion of the Year
    - Recommends disbanding the Committee
      - Library Champion would be administered by the Marla Graber Award Committee, which would be renamed the Awards Committee
      - Ellen is willing to be the point person/liaison for library closures
      - Roz Dudden noted that MLA and the RML both maintain advocacy resources and research, which the point person can access and maintain access for other members from the CCML website.
      - The Liaison could be member of Education Committee; duties would include maintaining records of letters sent and received
      - These changes would need to be referred to the Bylaws Committee and passed by the Executive Committee and the membership
        - Lynne noted that the Bylaws are not set in stone, Roz that perhaps not all committees need to be in the Bylaws
  - Internet – Debra Miller
    - New website – An e-mail from developer Addie Fletcher reported that the draft version is completed; only minor changes have been suggested since the February meeting. Coding can begin once the Internet Committee decides on the navigation structure.
      - Outgoing committee chairs and officers need to send duties revisions (last done in 2006) to Deb by July 1. This will reduce the number of hours for which we need to pay Addie.
      - Deb wants to go live before the September meeting.
      - The bulk of the work will be done after May 25
      - Addie has so far used 18 of 80 budgeted hours
    - Deb asked about whether to keep a document on dust and mold control on the website. Reported to be was somebody's research project. We are otherwise relying on MCMLA for disaster planning information; Jerry Carlson suggested giving them the document.
  - Library Cooperation - Sara Katsh
    - The 7th Interlibrary Loan Survey, based on 2007 data, is posted on the website
    - The Committee submitted a proposal to the RML to require Docline training for all Docline applicants
    - Sara distributed RML Docline news to the membership
    - The Committee plans to clean up ILL-related pages on the website
  - Membership – Debra Taylor and Paul Blomquist
    - Melissa Kovac will be the new co-chair

- The Committee is updating its guidelines
  - The Committee is seeing who can speak to emporia and du students
  - Paul is continuing as Database Coordinator
  - 57 members have renewed
- Nominating – Lillian Hoffecker
    - No report
- Bylaws – Lynne Fox and Jerry Carlson
    - No report
    - Discussion of changing the Bylaws with regard to committees resumed:
      - Jerry shared Roz’s thought that committees could be relegated to the procedure manual
      - Kathy Carlson reported that the Western Pacific Law Library Association recently removed all specific committees from its bylaws; this is more flexible as adding and disbanding committees wouldn’t require a Bylaws change.
      - It was noted that the Executive Committee and the membership can create and disband Task Forces at will. Lynne expressed concern that committee membership is better for AHIP points than task force membership
      - A suggestion was made to keep the Nominating and Bylaws Committees in the Bylaws
    - Lilian Hffecker is the new chair; outgoing Chair Lynne will be happy to advise her
- Education – Gene Gardner
    - The CE course “Measuring Your Impact” had 26 registrants, 24 of whom participated (2 cancelled).
      - The public library community requested us to hold it again
      - Few medical librarians attended, but instructors Barb Jones and Betsy Kelly adapted the program well to other library types
- Marla Graber Award – Lisa Traditi
    - 2 excellent awardees , and the Committee appreciates their nominators,.
    - A Committee goal is to not have to extend the deadline, so think now about next year’s award
    - Some discussion about the balance between getting complete information on candidates and surprising them:
      - Lynne contacted MLA to get Jerry’s AHIP application
      - Sara suggested having voluntary repository of CVs. Roz noted that this would be good for archives for other purposes as well
      - A nominator could search the CCML, MCMLA, and MLA websites to find contributions
    - All Committee members are continuing.

- Colleague Connection – Lynne Fox for Frank Ames,
  - The April 7 event featured a panel discussion on antitax amendments to be voted on in November
  - Participants included 6 vendors, 150 attendees, and 44 students. All of the students received scholarships - a new record – funded by contributions, including \$200 (8 students) from Stat!Ref .
  - CCML was well represented.
  - Lynne is stepping down from the planning committee
  - Lynne will send a link for photos.
  - RMSLA is in charge for next year .
  
- MCMLA 2009 – Lynne Fox
  - The proceeds from the meeting enabled us to pay back the seed money from MCMLA; \$500 to UCD for AV equipment; \$2500 to MCMLA 2010; and \$5076.18 each to CCML and MCMLA as clear profit. We were fiscally responsible.
  - Most evaluations were positive. There were no complaints about the registration fee; more complaints about the location
  - Thanks again to the planning committee.
  - Lynne has finished the final report, which will be posted on the website.
  
- Paralibrarians SIG
  - No report
  
- Consumer Health SIG
  - No report
  
- Unfinished Business
  - Report on the dues increase – 47 of 94 members voted for a \$10 increase to take effect next year
    - Roz noted that our voting threshold is high compared to MLA. A possible change was referred to the Executive Committee.
  
- New Business
  - Retooling Council Quotes
    - Melissa Kovac recommended changing how CQ is published. She has had difficulty getting submissions; at least once she had to write about a meeting she didn't attend because none of the actual attendees reported on it
    - She questioned whether it's necessary to format a regular CQ versus just sending news as e-mail (which is usually done anyway), and/or posting news on the website
    - Melissa is stepping down as editor
    - Lynne noted that there's an archival value to repeating info in a newsletter, to track activities for future members. She suggested having a monitored, searchable blog copied from e-mails.

- Roz seconded Lynne's suggestion and suggested having committee chairs act as blog editors
- Roz moved that CQ be discontinued in its present form; replaced with blog to be developed by an appointed task force; and to thank Melissa and all previous editors. Lisa seconded.
  - Only one person currently receives CQ in print
  - Motion carried
  - The task force will consist of:
    - Melissa Kovac
    - Debra Taylor
    - John Jones
    - Roz Dudden
    - Shandra Protzko
    - Charlene Olszonowicz
    - Possible other members not present
- Announcements
  - The next Executive Committee meeting will be on May 6 at National Jewish.
- Passing of the gavel
- Meeting adjourned at 12:09 p.m.