

Colorado Council of Medical Librarians
Executive Committee Meeting
Thursday, January 10, 2008
8:30 a.m. – 10:30 a.m.
Molly Blank Building, Room J106
National Jewish Hospital
1400 Jackson Street
Denver, CO 80206
(303) 388-4461

Minutes

In Attendance:

- Gene Gardner, President
- Lilian Hoffecker, President-Elect
- Addie Fletcher, Treasurer
- Stephanie Wiegand, Secretary
- Shandra Protzko, Internet Committee Chair
- Catherine Reiter, Marla Graber Award Committee Chair
- Lynda Lillwitz, Membership Committee Chair
- Nancy Gross, Education Committee Chair

Call to Order

- The meeting was called to order at 8:38 a.m. by Gene Gardner, President.

Approval of Minutes

- Approval of the minutes from the October 4, 2007, Executive Council Meeting. Motion to approve minutes was made by Shandra Potzko by and seconded by Addie Fletcher. October 4, 2007 Executive Council Meeting minutes were approved without amendments.

Treasurer's Report, Addie Fletcher reporting

- Current balance is \$10,453.46.
- Current CDs: \$1,731.09 maturing on 12/15/08, and \$1,671.42 maturing on 06/15/08
- Total income to date: \$1,873
- Total expenses to date: \$2,624
- Gene asked Addie to look at the possibility of moving some of the money in CDs into a money market account; Addie will report back on this possibility at the March meeting.

President Elect's Report – Lilian Hoffecker

- February meeting will be at Children's Hospital, Roz Dudden will be the main speaker.
- Catherine brought up the idea of a tour of the new Children's Hospital as the education component for the membership meeting in February. Nancy Gross will check into this possibility.
- Ideas for a space for the Annual Meeting: Le Peep (if they have a meeting room); Piatti in Cherry Creek has a meeting room; if we were able to find a space, then we could have it catered; Black Pearl on Pearl street (however, we are unsure if they have a private room); if anyone has further ideas, please contact Lilian
- April meeting – Lilian has contacted Elsevier, Stat!Ref, Ovid, Majors, Matthews, Doody's, Access Medicine, Epocrates, and Natural Medicines Comprehensive Database. So far there have been monetary commitments from a couple, but Lilian is waiting to hear from the others. The estimated cost is around \$1,100 to \$1,200 to pay for lunch for everyone. The meeting will be held at Anschutz and the University Hospital. Lilian is looking for ideas for speakers. Nancy Gross has a suggestion of an educator that is teaching clinical trial expert.

Advocacy Committee Report – Addie Fletcher

- The Advocacy Committee did not meet in December, so there is no report.

Education Committee Report – Nancy Gross

- Nancy Gross is just starting as the committee chair, so is still getting up to speed.
- Nancy will look at the possibility of offering a CE course in the fall.
- The Isabel Anderson collection – a collection of books and videos that is housed at the University Health Science Library (they order and catalog these books as well). There is also a webpage for the Isabel Anderson collection that is hosted by the University Health Sciences Library (not by CCML). However, the Education Committee is responsible for suggesting titles to be bought.
- Gene suggested that we bring this collection up as a point of discussion at the Annual Meeting to either promote the collection or determine if this collection is still useful to individuals.
- CCML members can get a free borrowers card for the University Health Sciences Library.
- The Education Committee also oversees the professional development fund – a fund used to defray the costs of professional development/travel (\$500.00 is what is budgeted for this fund).

Internet Committee Report – Shandra Protzko

- No report.

Library Cooperation Committee Report

- No report.

Marla Graber Award Committee Report – Catherine Reiter

- Catherine is looking for a replacement chair for the committee.
- The deadline for nominations is the end of this week. So far Catherine has received no nominations.

Membership Committee Report – Lynda Lillwitz

- Jim Honour will become the chair of the Membership Committee in April.
- Lynda passed out talking points to give to CCML members or host on the web, so members can speak about CCML and the benefits of CCML. Lynda asks that she receive comments/corrections to the Talking Points by January 18.
- Lynda is working on the possibility of having someone from CCML go to DU and Emporia classes to talk about CCML. Addie is still willing to talk to DU students (April is the prospective timeline).
- There may be students from Emporia that are current members of CCML that can be tapped to talk to the Lowry campus students. Lynda will send the CCML Talking Points to the membership and this may encourage someone to talk to the Emporia students.
- Shandra will also put the CCML Talking Points on the Internet site once they are finalized.
- There was only one response to the medical stories call that was put out. Addie will be working further on this story.
- Lynda also brought brochures to the meeting for members to take and give out to interested individuals.
- We currently have 113 members.

Nominating Committee Report – Gene Gardner reporting for Joyce Condon

- No report.

Paralibrarian SIG Report – Debra Miller

- The next meeting will be February 25th from 11:30 to 1:00. Adelaide Fletcher, from Denver Medical Library, will demonstrate RSS Feeds in the state-of-the-art Teaching Lab at the Health Sciences Library on the Anschutz Medical Campus.

Unfinished Business

- Annual Operating Plan – Gene will post the Annual Operating Plan on the web and it will be designated as draft.
- Journal Locator – After discussion with the membership at the November membership meeting, Shandra Protzko moved that we eliminated the Journal Locator and remove it from our website. Nancy Gross seconded. Motion passed. Gene will notify Jeff that the Journal Locator is ended.

New Business

- How to honor Betty Snipe for here years of CQ mailings: April meeting would be best, but Gene will call Betty and determine if she plans to attend either the February or April membership meetings.
- Money for a gift for Betty will come from the Council Quotes printing and postage budget for a \$100.00 gift card for the Tattered Cover. Addie will purchase.

Announcements

- None.

Adjournment

- The meeting was adjourned by Gene Gardner at 9:30 a.m.

Submitted,

Stephanie Wiegand, CCML Secretary

January 10, 2008