

Colorado Council of Medical Librarians
Business Meeting Minutes
November 16, 2005
National Jewish Medical and Research Center
FINAL

A regular meeting of the Colorado Council of Medical Librarians was held on November 16, 2005 at the National Jewish Medical and Research Center. The president and secretary were present. Joyce Condon, CCML President, thanked Roz Dudden and Shandra Protzko for demonstrating their wireless classroom technology and arranging to have Andy Liu, MD, Associate Professor speak on the "Hygiene Hypothesis."

- I. Call to Order. A quorum being present, the meeting was called to order at 11:00 am by CCML President, Joyce Condon.
- II. Introduction of Guests and New Members
 - A. Carole Olds – Cadet Library, US Air Force Academy; Debra Taylor – Library Intern, Denison Memorial Library; Shari Johnson – Consumer Health Librarian, Good Samaritan Hospital, Lafayette.
- III. Approval of Minutes from September 28, 2005, Business Meeting
 - A. No amendments.
 - B. Motion made to approve by Margaret Bandy and seconded by Gene Gardner. Minutes approved by voice vote.
- IV. Treasurer's Report – Sharon Martin
 - A. Balance:
 - \$10,727.26 Sept 28, 2005 balance
 - \$159.10 checks
 - + \$30.82 deposits
 - \$10,598.98 Current Balance
 - B. Motion made to approve the report and seconded. Report approved by voice vote.
- V. President-Elect's Report – Amanda Enyeart
 - A. February 15th meeting – will be at The Children's Hospital. Speaker will be Dr. Michael Kahn, an informationist from The Children's Hospital planning to talk about "Operationalizing Evidence-Based Practice," including using context-specific queries to access knowledge-based information through the electronic medical record.
- VI. Committee, Task Force and SIG Reports
 - A. Membership Committee – Daphne Hyatt (on behalf of Beth Tweed, chair)
 - a. Question raised about the roles of Stephanie Weldon as the database coordinator in the Membership Committee and Jeff Kuntzman as the Journal Locator coordinator in the Journal

Locator or Internet Committees. This discussion was tabled until the New Business discussion later in this meeting. (see New Business).

- B. Education Committee – Ellie Talmage (on behalf of Lisa Traditi, chair)
 - a. Education Committee is planning to host a Docline/QuickDoc program conducted by Barb Jones for the Docline part and Jay Daly for QuickDoc. The full day class will be held in January or February, ½ day for each part.
 - b. Suggestions wanted for additions to the Isabelle T. Anderson collection. Please send them to Shandra Protzko.
 - c. Education Committee’s needs assessment survey was conducted. Many thanks for the 49 responses received from CCML members. The survey will be used to look for future educational opportunities.

- C. Internet Committee – no report

- D. Journal Locator Committee – no report

- E. Marla Graber Award – Gene Gardner, chair
 - a. Message sent last week to CCML list to solicit nominations.

- F. Advocacy Committee –Jenny Garcia, chair
 - a. Stephanie Weldon will be taking over for Karen Wells as the representative to the Colorado Medical Society. She will go on site surveys with CMS members. She will also help CMS on how to improve access to health information.
 - b. The Regional Medical Library has devised its own “Administrator letter” for librarians to send to their hospital administrators.
 - c. Administrator Award
 - 1. Presented by Joyce Condon, CCML President, to Mitchell Carson, President and CEO of the Longmont United Hospital, on October 18th at a “Salsa Party.” Over 180 people attended including hospital marketing department.
 - 2. The event and the library were featured in an article with photos in the local Longmont newspaper.
 - 3. Joyce recently received a letter from Carson thanking CCML for the award.
 - 4. Deb Weaver has created a web page about the Advocacy Committee’s work with links to the article, photos and letters related to the 2005 Administrator Award.
 - d. Ellen Graves presented a poster created by Advocacy Committee members at CAL (Colorado Association of Libraries) on November 11th. Unfortunately the poster session in general was

not well attended due to competing events and poor location for the posters.

- e. Stephanie Weldon submitted an abstract for a paper presentation at the 2006 MLA conference.

G. Nominating Committee – Margaret Bandy, chair

- a. Met October 3, 2005 to prepare for one candidate for the office of president-elect and one candidate for the office of secretary to serve in 2006-2007. Members of the committee are Lynne Fox, Rosalind Dudden, Ellen Graves, and Margaret Bandy, chair.
- b. The Nominating Committee is pleased to present to the membership Gene Gardner as candidate for president-elect and Elaine Connell for secretary.
- c. Joyce Condon asked for other nominations. None offered. Slate of candidates was approved by voice vote.

H. CAL Marketing Committee – Ellen Graves, CCML representative

- a. Ellen staffed a table for the CAL Marketing Committee during the lunch hour Networking Session at the CAL Conference on November 11th.
- b. Planned presentation did not work very well – very noisy due to large number of attendees in a large ballroom.

I. SC3 - Steering Committee for Colleague Connection – Joyce Condon

- a. Colleague Connection will join with COALL's annual meeting for a joint session in the spring.
 - 1. It will be held at the University of Denver, on April 17th, a Monday. There were concerns about this date because it falls right after Easter Sunday and two days before CCML's annual meeting on the 19th.
 - 2. Speaker will be Claire Germain, president of AALL (American Association of Law Librarians). Topic is not yet set.
 - 3. Clara Sitter will arrange room at DU; Dodie Ownes will arrange vendor exhibits; Pam Gross will handle the finances.
 - 4. CCML does not have to provide any seed money at this time for Colleague Connection..
- b. Judy Barnett (CAL) will convene the next meeting by teleconference on November 18th. Ty Webb (RMSLA) will record the meeting.

J. Consumer Health SIG – no report

K. Paralibrarians SIG – Joyce reporting (on behalf of Jim Honour, chair)

- a. Next meeting will be January 11th at Rose Hospital, 11:30-1pm.

- L. Library Cooperation Task Force – Sara Katsh, chair
 - a. Ongoing ILL survey – must submit by November 18th. Results of survey will help Task Force create a document on ILL recommended practices.
 - b. BCR has ILL classes that can be contracted out to groups.

VII. Old Business

- A. Goals and tasks of each committee are being reviewed. This information will be posted on the CCML web site so that future committee chairs and members will have ready access to guidelines.

VIII. New Business

- A. Ad Hoc Committee for MCMLA 2009
 - a. Initial step for planning includes appointment of a committee chair, followed by appointments for subcommittees on other details necessary for planning.
 - b. Joyce Condon called for a motion to approve the appointment of Lynne Fox as the chair for the committee. Barb Wagner made the motion, Margaret Bandy seconded. Approved with voice vote.
 - c. Joyce Condon called for a motion to approve funds to be allocated to Lynne Fox for the committee. Roz Dudden made the motion and Jenny Garcia seconded. Approved with voice vote.
- B. Ex-Officio members to the Membership and Internet Committees, and the status of the Journal Locator Committee
 - a. Proposed: Appoint Stephanie Weldon as an ex-officio member to Membership as the database coordinator, and Jeff Kuntzman as ex-officio to Internet in his role as the coordinator for Journal Locator and the CCML email list.
 - b. Also proposed: dissolve the Journal Locator Committee.
 - c. Discussion
 - 1. How are CCML bylaws affected?
 - a. Not necessary to change bylaws to appoint Stephanie and Jeff in the proposed capacities.
 - b. Must change the bylaws to dissolve Journal Locator Committee - referred to Bylaws Committee

IX. Announcements

- A. Margaret Bandy - announcement soon to come out about a new Ovid consortium with different pricing scheme than before.
- B. Joyce Condon – three articles published by CCML members in most recent issue of Colorado Libraries:
 - a. Karen Wells, Stephanie Weldon, and Elaine Connell, “Medical and public librarians: partnering to make a difference.”

- b. Lynne Fox, "Using chat/meeting software to teach distance students."
 - c. Lilian Hoffecker, "Tribal Connections. Reaching Colorado's Native Americans."
- C. Roz Dudden announced that Joyce Condon won the Research Award for her MCMLA poster entitled "Implementation of the Evidence Based Practice (EBP) Model Through a Multidisciplinary NICU Journal Club," available on the MCMLA website
<http://www.mcmla.org/meetings/2005/papersA.htm> .

X. Adjournment –at 11:50 am.

Respectfully submitted,

Lilian Hoffecker, CCML Secretary
November 16, 2005,