

Colorado Council of Medical Librarians Annual Report
Submitted by Deb Weaver, President-Elect

The last couple of years have seen some big changes for our organization. We have moved into the digital age by replacing our newsletter (Council Quotes) with a blog, edited by Melissa Kovac. The new blog allows members to post information in real time, rather than waiting for a newsletter compilation and distribution. I believe this is working out well. The Internet Committee, with the help of member Addie Fletcher, redesigned the CCML web site for a fresh, modern look. I think they did an outstanding job. We also moved our meetings to Fridays rather than the traditional Wednesdays. Although it is too early to tell, the number of members attending the meetings seemed to increase this year. I hope this indicates that the change was a good one for our members.

We sought to update our bylaws, simplifying the process for adding and disbanding committees as it is necessary. We also changed our fiscal year to July 1 – June 30 to better facilitate the transition of treasurers and the paying of bills incurred at the end of the CCML year in April.

CCML held a Fiscal Goals meeting on December, 2010 to address budget gaps between funds received and funds spent. It was agreed that the organization should have a balanced budget and should also keep an emergency fund in reserve. Attendees studied each budget item to determine what might be able to go unfunded in years where money is tight. For the first time in many years, membership dues were increased to address inflation and declining membership.

A great highlight of our year has been the publication of *The Medical Library Association Guide to Managing Health Care Libraries*, 2nd ed, by Margaret Bandy and Roz Dudden. They have proven themselves to be invaluable to our profession and organization.

It has been my pleasure to work with our officers, committee chairs, and members throughout this time of change. I look forward to many more years of serving our wonderful health sciences library community.

President-Elect Report 2010-2011

Submitted by Deb Weaver

Four general membership meetings were held this year.

1. September 17, 2010: The meeting was held at the Parker Library. It was hosted by Jeanie Straub. The Educational Speaker was Joe Gal, who presented "*Out of Thin Air: The Triumph and Tragedy of a Vital but Damnable Invention.*" The Main Speaker was Jill Groark, who presented "*Research at MGMA.*"
2. November 19, 2010: The meeting was held at CaridianBCT and was hosted by Linda Van Wert. The Educational Speakers were CCML members, who spoke about conferences they had recently attended. The Main Speaker was Mark Jones, who discussed "*Innovation and Product Development.*"
3. February 18, 2011: The meeting was held at The Children's Hospital and hosted by Marie St. Pierre and Deb Weaver. The Educational Speaker was Dana Abby, who discussed "*Communicating Health: Cultural Competency and Health Information Literacy Outreach.*" The Main Speaker was Dr. Lisa Keranen, who presented "*Public Trust and Biomedical Life: Competing Characters in a Breast Cancer Controversy.*"
4. April 22, 2011: The Annual Meeting was held at the Health Sciences Library, Anschutz Medical Campus, and hosted by Lilian Hoffecker. The Main Speakers were Susan Brandes and Terri Casterton, who presented "*Invite yourself to the table: librarians contribute to their hospital system EMR.*" Some meeting time was also used for a book-signing event, where Margaret Bandy, Roz Dudden, and Dick Maxwell graciously autographed their recently-published books.

Secretary Report 2010-2011

Submitted by Sara Katsh

During the 2010-2011 year, the Secretary attended all the Membership and Executive Committee meetings and took minutes at all the meetings:

Executive Committee:

May 6, 2010

August 12, 2010

October 14, 2010

January 13, 2011

March 10, 2011

All minutes were approved by the Executive Committee except the March, 2011 minutes, which will be voted on at the May, 2011 Executive Committee Meeting.

Membership:

September 17, 2010

November 19, 2010

February 18, 2010

All minutes were posted to the CCML website in draft form and then final minutes were posted after approval at the Membership meetings.

The draft minutes of the April 22, 2011 meeting will be posted following the meeting.

In addition to these meetings, the Secretary attended the December 10, 2010 CCML Fiscal Goals meeting and provided minutes, which were subsequently approved by the Executive Committee.

Print copies of all of the above minutes were added to the permanent Secretarial binder, to be handed over to the incoming Secretary at the April 22, 2010 Membership meeting. The minutes from that meeting will be sent to the incoming Secretary at a later date to incorporate into the binder.

The Secretary for 2011-2012 is Julie Silverman.

Treasurer Report 2010-2011

Submitted by Lynda Lillwitz

Currently, the Colorado Council of Medical Librarians (CCML) is a fiscally sound and stable organization, able to meet our financial obligations. The fiscal year of CCML ended on March 31, 2011. A year end report will be posted to the CCML web page and presented to the membership at the Annual Meeting on April 22, 2011. Erin Palazzolo will become the Treasurer for 2011-2012.

Nominating Committee Report 2010-2011

Submitted by Shandra Protzko

The Nominating Committee nominated, and membership voted to accept, the following names for the 2011-2012 slate of CCML Officers:

Secretary: Julie Silverman

President-Elect: Dana Abbey

Treasurer: Erin Palazzolo

Shandra Protzko, Chair

Melissa DeSantis, Member

Bylaws Committee Report 2010-2011

Submitted by Lilian Hoffecker

The Bylaws Committee in consultation with the Executive Committee made recommendations for several revisions to our bylaws. The most significant of these changes involve revising the committee structure such that none, with the sole exception of the Nominating Committee, be named and defined in the Bylaws. Instead the proposed bylaws refer to Standing and Ad Hoc Committees. The Council has often experienced frustration with regard to establishing and disbanding committees because it requires changes to the Bylaws to do so.

A second change involves shifting the fiscal year to July 1 - June 30. This change will not affect the association year which remains at April 1 - March 31; newly elected officers and committees will assume duties on April 1st as always. The original fiscal year set earlier in the year (April 1 – March 31) created complications in CCML's budgeting process since membership renewals that normally begin at the top of the calendar year led to a revenue stream that frequently overlapped into two fiscal years. By pushing the fiscal year to a later date, the membership renewal period will fall well within a single year.

Respectfully submitted,

Lilian Hoffecker, Chair

Jerry Carlson

Shandra Protzko

Marla Graber Award Committee 2010-2011

Submitted by Lisa Traditi

Members: Lisa Traditi, Chair; Margaret Bandy, Sara Katsh

CCML Member Karen Wells was selected to receive the 2011 Marla Graber Award for Excellence and Achievement. The award was presented at the CCML Annual Meeting on April 22, 2010. Lisa Traditi has agreed to serve as the 2011-2012 Committee Chair.

The Committee will be renamed the CCML Awards Committee and will take on the Library Champion Award nomination and award process in addition to the Marla Graber Award.

Tasks of the Committee:

1. Met via email to review nominations and select an awardee.
2. Present choices to Executive Committee via email.
3. Contact winner and then announce via CCML list.
4. Submit article for Council Quotes weblog
5. Order paper weight. Create certificate. Request check from Treasurer.
6. Submit committee's annual report to President.
7. Present award at April meeting.

Library Cooperation Committee 2010-2011

Submitted by Sara Katsh

Members of 2010-2011 committee:

Sara Katsh, Chair
Margaret Bandy
Sharon Martin

The committee met on June 25, 2010, to discuss changes to the interlibrary loan pages (now "Resource Sharing Information") on the CCML website. Since then, we have deleted outdated information, fixed broken links, and added new links, with more to come.

As always, the Committee also forwarded NLM DOCLINE news to the CCML discussion list during the year.

Respectfully submitted,
Sara Katsh
Chair, CCML Library Cooperation Committee

Membership Committee 2010-2011

Submitted by Melissa Kovac

Over the past year, the membership committee has focused on creating a new membership brochure and updating the membership database. We completed the new brochure in November, and it is now available to any member who wants to promote CCML. We also updated the membership renewal form so that it "matches" the membership brochure.

The database has proven much more difficult. We recognize that our membership has declined significantly and intend to study this more closely. However, the membership database is not up to date, and our hope is that after the current renewal period is over, that will no longer be the case. Our intent is to compare the members in the updated database to the members in the database five years ago, then contact the lapsed members in an attempt to determine why they are no longer members and suggest that they rejoin. As of April 21, there were 51 CCML members; however, after the membership committee sent a reminder on April 25, we received 14 new requests for renewal forms.

The membership committee also contacted the University of Denver and Emporia University, with the hope of arranging a time to speak with students about medical librarianship and the Colorado Council of Medical Librarians. The contact resulted in several new student members.

Internet Committee 2010-2011

Submitted by Debra Miller

- The Internet Committee has completed the task of launching the new CCML website as of February 2011 at a cost of \$1600 for the redesign and \$100 for the new logo

- The committee will continue to update and/or change the website pages
- The CCML List currently has 133 subscribers

Education Committee 2010-2011

Submitted by Julie Silverman and Melissa DeSantis

The Education Committee presented an educational program at the September, November and February meetings. At the September meeting, Joe Gal, Ph.D., gave a historical presentation about a German scientist and how his discovery was used for both good and bad. In November, various CCML members gave presentations about meetings they had attended, including MCMLA, LITA, SCCMLA, and Joint Colloquium of the Cochrane and Campbell Collaborations. At the February meeting Dana Abbey gave a presentation on Communicating Health: Cultural Competency and Health Information Literacy Outreach. Two MLA webcasts were presented in conjunction with the Health Sciences Library for CE credit in July 2010 and April 2011. Melissa DeSantis will chair the committee for the 2011-12 year.