

COLORADO COUNCIL OF MEDICAL LIBRARIANS
ANNUAL REPORT 2005-2006
SUBMITTED BY JOYCE CONDON, PRESIDENT

Once again CCML and its members have distinguished themselves in their contributions to medical librarianship. As an organization CCML actively encourages and supports networking, participation and education. During the past year our members have published articles in important journals, served on the MLA board and NLM Long Range Planning Panels, attended meetings of the Colorado Medical Society, negotiated with vendors to procure special pricing for our consortium, participated in a local TV program highlighting the role of libraries in providing access to reliable consumer health information, and exhibited our Advocacy poster at the CAL, MCMLA and MLA conferences. The Advocacy Committee orchestrated the first presentation of the "Administrator of the Year" award to Mitchell Carson, CHE, President and CEO, of Longmont United Hospital.

CCML members have played a major role in planning and organizing the 2006 Colleague Connection. The MCMLA Executive Committee has approved our offer to host the 2009 MCMLA Annual Meeting in Colorado and the nomination and appointment of Lynne Fox as the committee chair. Thanks go to Amanda Enyeart for organizing excellent programs for our membership meetings and to all the officers, committee chairs and appointed officers for their leadership. As president, I am both proud and overwhelmed by the talent, creativity, devotion and support of the membership.

Recent trends in technology and knowledge management have created an environment that challenges medical librarians to redefine the role of the library and the medical librarian. We need to consider what new paradigm might serve as a better vehicle to demonstrate the talent and creativity librarians have to offer in the market place. Through networking, advocacy and education activities CCML members have provided the means for defining a new model for health sciences librarianship.

For example, at the February CCML meeting Michael G. Kahn MD, PhD presented the model of librarian as "Knowledge Steward" and articulated the requisite skills for this position. He conducted an informal survey of the members present using the "Knowledge Steward Skills Assessment Questionnaire." This presentation challenges us to reformulate our concept of who we are and what we desire to become as medical librarians.

To help us evaluate our technology skills and ILL policies in the current digital environment the Library Cooperation Task Force and the Education Committee conducted surveys to assess members' training requirements in technology and to examine ILL guidelines and recommended practices. Additionally, the Advocacy Committee provided content for an advocacy section on the CCML web site to serve as a resource for librarians seeking ideas to demonstrate *Continued next page*
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the contributions and roles of medical libraries. All of these activities have stimulated us to recognize our own responsibility to redefine our role and demonstrate our worth.

Thank you all for your leadership and service to CCML during the past year. The extent and quality of this service is evident in the following officer and committee reports.

Treasurer: Submitted by Sharon Martin

Currently, the Colorado Council of Medical Librarians (CCML) is a fiscally sound and stable organization, able to meet our financial obligations. The fiscal year of CCML ends on March 31, 2006. A year end report will be posted to the web page and presented to the membership at the Annual Meeting on April 19, 2006. Sharon Martin will continue the duties of Treasurer in 2006-2007.

CCML President-Elect: Submitted by Amanda Enyeart

The President-Elect scheduled four meetings in 2005-2006:

At the September 28, 2005 CCML meeting Rich Klasco, MD, Chief Medical Officer for Thompson Scientific and Healthcare, discussed real-life examples of the use of medical information systems in clinical settings. He also discussed the role of the medical librarians in creating the various Micromedex products. The meeting was hosted by Kate Page and her staff at Micromedex headquarters in Greenwood Village. The Education Committee sponsored an informational session with members who attended the MCMLA Annual Meeting and tutors for the Rocky Mountain EBHC Workshop.

The November 16, 2005 meeting was held at National Jewish Medical and Research Center. Hosts Roz Dudden and Shandra Protzko demonstrated their new wireless classroom. Members were able to follow along on laptops as they also discussed Open-URL solutions for finding full text or simplifying the ordering process for ILL patrons. The speaker was National Jewish's Andy Liu, MD, who made the topic of the "Hygiene Hypothesis" interesting and enlightening with his entertaining presentation.

The February 15, 2006 meeting at The Children's Hospital featured an education session by Jenny Garcia who presented her experiences at the Cochrane Reviewers' Workshop that she attended in 2005. Dr. Michael Kahn from Children's posed new duties for hospital librarians related to working in all aspects of the knowledge creation and management cycle.

CCML met on March 8, 2006 for their annual Executive Luncheon at Pasquini's Restaurant located at 1336 E. 17th Avenue in Denver's Uptown neighborhood. Seventeen outgoing and incoming members were present.

The CCML Annual Meeting was held on April 19, 2006 in the Community Room at the Aurora Public Library's Central Branch. Dr. Daniel Johnson, Chief of Palliative Care at Kaiser Permanente, presented his program entitled "On Being Human."

Sponsorships included \$250 each from Thomson Micromedex representative Andrew Nordling, EBSCO Information services representative Barbara Kawecki, and New Elsevier/MDConsult representative Sandi Rengstorf for General Program support. Gylynn Hanson from Majors offered three reference books to give as door prizes during the meeting. David Evans, Ovid representative, sponsored the Annual Meeting Lunch.

Gene Gardner will assume the duties of President-Elect following the April 19th Annual Meeting.

Office of Secretary : Submitted by Lilian Hoffecker

During the 2005-2006 year, the Secretary attended all meetings including 5 Executive Committee meetings and 4 Membership Meetings. For each of these meetings she recorded the minutes which were approved by the appropriate bodies, namely the Executive Committee for the Executive Committee meetings, and both the Executive Committee and the general membership for the Membership meetings. Copies of the minutes were entered into the Secretary's permanent file and sent to the Internet Committee for posting online. The Secretary also prepared an updated version of the duties of the office which were sent to the Internet Committee for online posting. Elaine Connell will assume the office of CCML Secretary following the April 19, 2006 annual meeting.

Education Committee: Submitted by Lisa Traditi

Members: Lisa Traditi (chair), Susan Brandes, Nadine Ginkel, Margaret Kleszynski, Shandra

Protzko, Ellie Talmage. Nadine Ginkel resigned from the committee in February 2006, after her job was eliminated.

Committee Meetings:

Two face to face meetings took place, August 15, 2005 at National Jewish and December 21, 2005 at Pete's Kitchen. Most committee business was conducted via email and telephone conversations.

Education Programs:

We organized pre-membership meeting education programs for the September 28, 2005, November 16, 2005, and February 15, 2006 meetings.

- o The September 28 program involved summaries of meeting experiences by several members :
 - Margaret Bandy, Amanda Enyeart, Jerry Carlson, Lilian Hoffecker, and Beth Tweed – on MCMLA in Salt Lake City
 - Lilian Hoffecker, Lisa Traditi, and Beth Tweed - on the Rocky Mountain EBHC Workshop in Keystone
- o The November 16 program was a review of current technology presented by Shandra Protzko and Roz Dudden.
- o The February 15 program was a presentation on how the Cochrane Collaboration creates Systematic Reviews, given by Jenny Garcia.

Continuing Education

The Education Committee organized one CE opportunity and is hoping to present another before the end of April. The chair created an instructor letter of agreement and A/V request form, which will be passed on to the incoming chair.

- o January 27, 2006 – Docline/QuickDOC class
 - At the request of the CCML ILL Cooperation Task Force, the committee arranged for a ½ day morning Docline class and a ½ day afternoon QuickDOC class. Barbara Jones, the Missouri RML liaison, presented the Docline class to 16 participants. Jay Daley, creator of QuickDOC, presented that class to 15 participants.
- o Date TBA – DVD viewing of MLA Teleconference on Patient Safety

Professional Development Fund

We had no applicants for this fund. The fund was promoted via email and in Council Quotes.

Isabelle T. Anderson Collection

The ITA fund helped purchase the following materials:

1. The bottom line : determining and communicating the value of the special library / Joseph R. Matthews. Westport, Conn.: Libraries Unlimited, 2002.
Call Number: Z 675 .A2 M439b 2002
2. Keeping patients safe [DVD]: roles for information professionals. Chicago, Ill.: Medical Library Association, 2005. *Call Number: WX 185 K2667 2005*
On Order:
3. Using PDAs in Libraries: A How-to-Do It Manual ./Colleen Cuddy. New York : Neal-Schuman Pub., 2005.
4. Health information on the Internet : A study of providers, quality, and users / Rowena Cullen. Westport, Conn.: Praeger, 2006.

2005-2006 Budget: See paper copy of Council Quotes

We're fortunate to have Debbie Weaver volunteer to lead the Education Committee for 2006-2007.

Internet Committee: Submitted by Deb Weaver

Members: Deb Weaver (Chair), Susan Brandes, Jerry Carlson, Barb Griss, Daphne Hyatt, Jeff Kuntzman (List Owner),

Internet Committee members changed or updated several pages this year:

Council Quotes	Annual Reports	Meeting Minutes
Annual Operating Plan	Calendar	Member Directory
Bylaws & Mission	Committees	Member Email Directory

Officers
Continuing Education
Treasurer's Report

Presentations & Papers
Ill Resources
Journal Locator

Medical Paralibrarian SIG
Student/Volunteer Networking
Meeting Announcements

New sections were added for Marketing/Advocacy and Duties of Officers and Committee Chairs.

As of February 2006, there were 122 subscribers to the CCMLnet list.

Shandra Protzko will chair the Internet Committee for 2006-2007.

Journal Locator Committee: Submitted by Gene Gardner and Jeff Kuntzman

The Journal Locator was updated in July 2005 and will continue annually in that time frame. Denison Library hosted the online Journal Locator for the past CCML fiscal year. Libraries participating in the Locator are dependent upon each other for keeping their SERHOLD information up to date. The data is downloaded once a year after the first quarter to allow time to reflect changes in SERHOLD. The Locator continues to be a useful tool to the membership. The site had 8476 hits from March 1, 2005 to March 1, 2006. Oversight of the Journal Locator will be moved to the Internet Committee with the data manager appointed an ex-officio member of the committee, pending approval of a by-laws change by the membership at the April 2006 business meeting.

Marla Graber Awards Committee: Submitted by Gene Gardner
Members: Gene Gardner, Chair; Pat Nelson, Linda Van Wert

The 2006 Marla Graber Award for Excellence and Achievement was awarded to Sara Katsh (Association of Operating Room Nurses) and Lisa Traditi (University of Colorado at Denver and Health Sciences Center). The award will be presented at the Annual Meeting in April. Linda Van Wert will be the 2005-2006 Chair, Pat Nelson will continue on the committee for one more year.

Membership Committee Report : Submitted by Beth Tweed
Members: Beth Tweed, Chair; Daphne Hyatt, Lynda Lillwitz, Stephanie Weldon, Database Coordinator.

Presently the membership total is 113, up a bit from the 110 in 2005. This year the membership committee continued profiling members with over 10 years in CCML. The profiles were published in Council Quotes. Notices were sent twice during the year to the library school programs at the University of Denver and Emporia informing them of CCML and our Volunteer/Student Networking program. Three students shadowed Deb Weaver at TCH, and two students and possibly a third, will be doing practicums at Denison Library. Lynda Lillwitz represented CCML membership at CAL, and Beth Tweed took CCML Brochures to 2 presentations at University of Denver. The membership database was cleaned, corrected and updated by Stephanie Weldon and Paul Blomquist. New, slightly corrected CCML brochures were ordered. Daphne Hyatt will be Membership Chair next year.

Advocacy Committee: Submitted by Jenny Garcia
The Advocacy Committee consists of Jenny Garcia, Chair, and the following members: Karen Wells, Margaret Bandy, Stephanie Weldon, Deb Weaver, Dana Abbey, Lilian Hoffecker, and Barb Jones, the NN/LM liaison for Missouri.

This committee is very active and works on several projects simultaneously. We are always ready to welcome new members. The committee deals with the issues surrounding the trend to close or downsize health sciences libraries. The role of the committee is to advocate for the health sciences library and to increase the visibility of health sciences librarians.

The committee had a poster session at MLA in May 2005, at MCMLA and CAL in October 2005. The poster focused on the three primary activities of the committee, the Administrator Award, Continuing

Medical Education Accreditation with the Colorado Medical Society and Letters to Hospital Administrators.

On October 18, 2005, Teri Manzanares and Joyce Condon presented the Administrator of the Year Award to Mitchell Carson, CHE, President and CEO of Longmont United Hospital.

Teri, who manages the Consumer Health Library, nominated the administrator for his support of librarians and libraries. The celebration included a Salsa Party and Library Open House. Photos are available on the CCML web site in the Marketing and Advocacy page.

Karen Wells, Margaret Bandy and Stephanie Weldon have worked with members of the Colorado Medical Society Committee on Professional Education and Accreditation to adopt the MLA "Standards for Hospital Libraries" (2002) and for a representative to serve on the CMS Committee and Accreditation Site Surveys. Karen and Margaret created an assessment tool that could be used on a site survey. The tool can be used informally to evaluate the information services of facilities both with and without health sciences libraries.

In 2004, the Advocacy Committee drafted a letter which was sent by the RML to hospital administrators. In 2005 the RML drafted another letter for administrators. Other NN/LM regions have used these letters as a medium for advocating for hospital libraries.

In addition to these activities, the committee provided support to health sciences libraries in danger of downsizing or closure and to welcome new facilities that had just opened libraries. Additional work by the committee included a comprehensive review of the benefits/disadvantages of outsourcing library services which was done by Karen Wells.

Stephanie Weldon will chair the Advocacy Committee for 2006-2007.

CCML Paralibrarian Special Interest Group: Submitted by Jim Honour

Twenty-seven people currently are on our email list with seven reported as official members of the group by virtue of their membership in the CCML. The average census at meetings has been 15 people. Although we had all our meetings in the Denver area, we drew people from as far as Colorado Springs and Ft. Collins.

We seem to be having a lot of interest and should continue as a strong sub-group of the CCML during the coming year.

We continued our focus as an educational and networking group for medical paralibrarians. The group meets quarterly with meetings in July, October, January and April.

Highlights of this year:

- July: Our meeting was at Exempla Saint Joseph Hospital and Stephanie Weldon instructed us on navigation through PubMed and acquainted us with the MyNCBI feature.
- October: We visited Denison Library and Emily Epstein, Rare Book Cataloger, showed us and commented on several items from their rare book collection before answering questions.
- January: Rose Medical Center Library hosted our group and Janet Williams provided a tour and explained their library services.
- April: We will close out the year on the 10th when we have our meeting at Platt College. Ellie Vaughter will guide a tour of the nursing lab to educate us on their program.

CCML Library Cooperation Task Force: Submitted by Sara Katsh

The CCML Library Cooperation Task Force was formed in April 2005 to address the changing Colorado medical library environment.

From April 2005-March 2006, Task Force members included: Sara Katsh, AORN, Chair, Margaret Bandy, Exempla St. Joseph Hospital, Becky Berg, Denver Medical Library, Shandra Protzko, National Jewish Medical and Research Center, Carmen Urich, North Colorado Medical Center. Jim Honour, Exempla Healthcare Libraries, was added in September 2005, representing the CCML Paralibrarians Special Interest Group.

The first issues the Task Force addressed were

- Inequities in reciprocal borrowing as a result of disparities in staffing levels and for-profit status
- Exploring the advisability of a formal reciprocity agreement
- Pros and cons of institutional membership in CCML
- Ways to use reciprocity as a tool for advocacy

In order to investigate these issues, a message was sent to MCMLA-L requesting examples of formal consortial policies and guidelines, to include

- Membership criteria
- Membership categories
- ILL guidelines
- Reporting requirements

The Task Force reviewed all the documents that were received and decided not to recommend institutional CCML membership at this time, but to conduct a survey to determine local ILL and reciprocity issues and base future activities and recommendations on those issues.

Along these lines, the Task Force responded to a query from a South Dakota librarian who wanted a formal reciprocal ILL arrangement with CCML. After much discussion, the librarian was advised to join CCML as an individual and establish arrangements with individual CCML libraries.

The Task Force also discussed (and postponed) repeating the ILL Statistical Use Survey last conducted with 2002 data.

In addition, the Task Force signed a letter written by the CCML Advocacy Committee regarding the closure of the St. Mary-Corwin Medical Center Library.

The majority of the work of the Task Force involved creating The Current Practice in Interlibrary Loan Survey. As a prelude, Task Force members first discussed their own issues and concerns and recommended that CCML offer DOCLINE and QuickDOC training. The CCML Education Committee arranged for these classes, which were held January 27, 2006.

As a group, the Task Force formulated 73 survey questions on ILL issues such as staffing, DOCLINE and OCLC practices and procedures, document delivery options, and fees. Shandra Protzko compiled the questions and distributed the survey to CCMLNet using Survey Monkey. Twenty-nine libraries responded. Based on the needs identified in the survey, the Task Force decided to begin a series of ILL tips and best practices, to be sent to CCMLNet, cumulated in Council Quotes, and posted to the CCML website. Eventually, the intent is to create a document on ILL guidelines and recommended practices.

In the nearer term, the Task Force is planning a future meeting of the Paralibrarians Group to focus on ILL and an open forum on DOCLINE routing tables at an upcoming CCML meeting.

Nominating Committee

Members: Rosalind Dudden, Lynne Fox, Ellen Graves, Margaret Bandy, Chair

The Nominating Committee met October 3, 2005. The committee reviewed the bylaws, the procedure manual, and a list of previous officers back to 1995. The Nominating Committee submitted the roster of candidates for 2006-2007 to the membership at the November 16, 2005 meeting. The membership accepted the nominations. Officers for 2006-2007 are:

President-elect: Gene Gardner

Secretary: Elaine Connell

Lynne Fox will chair the Nominating Committee for 2006-2007