

2003-2004 CCML Annual Reports
Submitted by Margaret Bandy

The 2003-2004 CCML year has been an eventful one. Thanks go to Lynne Fox for organizing wonderful programs for our membership meetings, and to all the officers, committee chairs, and appointed officers for their committed leadership.

When I accepted the presidency of CCML, my second after twenty years, I thought my tenure would be a sort of “keeping the lights on” period. I knew we would have great programs and education activities because of our outstanding leaders and members. My goal was to support these activities and help encourage a new generation of leaders for CCML. But, as John Lennon said, “Life is what happens to you while you are making other plans.” Hospital libraries were being closed or downsized. In some cases where the library was kept open, professional librarians had their hours reduced. Some were being replaced by experienced techs or often by individuals with no library experience. New hospitals were opening with no plans for libraries or librarians. Hospital libraries were not the only organizations being threatened with closures and downsizings, and even UCHSC faced critical decisions in funding staff and resources.

Many factors went into this trend, which is also happening on the national scene. Here in Colorado, the CCML Executive Committee decided to be proactive in responding to these threats. The establishment of an advocacy task force under the leadership of Karen Wells has been one response. This team is exploring many avenues with the goal of improving the visibility and perceived value of health sciences librarians to their organizations. Discussions have also started to look at the issue of reciprocal interlibrary loan practices, which can also be a tool to advocate for libraries.

None of these efforts will be successful overnight. The leaders and members of CCML will need to continue to focus on these efforts and combine them with the work of others in our region and nationally. It will need to be “the work” of our organization, not only through the advocacy task force but also in our education programs and cooperative activities. The upcoming CE class organized by Stephanie Weldon, "Measuring Your Impact: Using Evaluation to Demonstrate Value" is a great example of this focus. The ILL survey and MLA benchmarking activities coordinated by Roz Dudden are another.

This year also saw the revival of a vibrant and enthusiastic Paralibrarians Special Interest Group. CCML needs these members to contribute their ideas and energy to the goals of health science libraries and CCML.

Finally, this past year also saw transitions for some of our outstanding members. They will be greatly missed for their personal and professional qualities. Past-president Glenn Pflum is leaving health sciences libraries for a new challenge. Dick Maxwell, who has kept us entertained for many years with “Musings from Maxwell,” is the victim of downsizing. Several members have retired or will soon retire. Two of these retirees will receive our formal expression of gratitude at the annual meeting: Martha Burroughs and

Sandi Parker will receive the Marla M. Graber Award for Excellence and Achievement in Health Sciences Librarianship.

Our new officers, President Lynne Fox, President-Elect Joyce Condon, Secretary Barbara Wagner, Treasurer B.J. Croall, and all the new or continuing committee chairs and appointed officers, will provide outstanding leadership and ideas in the coming year. As this year ends and another begins, I thank all of my colleagues for their encouragement of me and their support of CCML. The following reports highlight the work and accomplishments of the past year, and the number of members who volunteer their time for all of us.

President-Elect

Submitted by Lynne Fox

The President-Elect scheduled four meetings in 2003-2004:

The September 26, 2003 meeting took place at the Legacy Center at Poudre Valley Hospital in Fort Collins. Jerry Carlson hosted the meeting. Mims B. Harris led a workshop on communicating across cultures in the 21st Century.

The November 19, 2003 meeting was held at PASCAL (the Preservation and Access Service Center for Colorado Academic Libraries) on the Fitzsimons Campus of the University of Colorado Health Sciences Center. The program featured Carol Hirschfield and Michael Kelty leading tours of the facility, Pat Nelson discussing the funding, planning and building of the facility, and Rick Forsman presenting plans for the new UCHSC library at Fitzsimons. The program was preceded by an Education Committee review of the 2003 MCMLA meeting.

The February 18, 2004 meeting was held at Regis University. Jan Loechell arranged the meeting. The topic of the meeting was legislative and political affairs. Patti Bateman of the Auraria Library and Colorado Legislative Committee presented information on the current legislative session and how to affect the legislative process. Martin Garnar of Regis University spoke about the USA PATRIOT ACT and its impact on medical libraries and health institutions.

The April 21, 2004 meeting was held at The Children's Hospital in Denver. Amanda Enyeart and Debbie Weaver arranged the meeting. Dr. James Todd of The Children's Hospital presented a multimedia program on "Tuberculosis in Art and Culture." Sponsorships included \$820 from Ovid representative Steve Bachtel for lunch and refreshments; \$300 from MDConsult/Elsevier representative Dan Burke for program sponsorship; \$250 from Thomson Micromedex representative Julie Sommer for general meeting sponsorship; an in kind contribution equivalent to \$200 from The Children's Hospital representative Gretchen Curtis, MS, RN for room, program setup and AV; \$100 from Majors representatives Julie Gaston and Dave Cohen for general meeting sponsorship; and \$50 from Matthews representative Mimi Suba for refreshments. The program was preceded by an Education Committee presentation on Library Marketing presented by Bonnie McCune.

A Colorado Joint Membership Directory was published in late 2003. Thirty-five CCML members purchased the Directory at a cost of \$5.00 per copy. The directory included members from Colorado Alliance of Libraries, CCML, and Rocky Mountain Special Libraries Association. The CCML member information was supplied in October 2003. Copies of the directory are available by contacting executivedirector@cal-webs.org and identifying yourself as a CCML member.

A CCML Executive Committee luncheon and meeting was held at Indigo Restaurant on March 17, 2004. Seventeen outgoing and incoming members were present. Grace Ajawon, MLA Cunningham Scholar, attended as our guest.

Secretary

Submitted by Ellie Talmage

During the 2003-2004 year, the Secretary attended all meetings including 5 Executive Meetings and 4 Membership Meetings. She recorded the minutes for each of these meetings. Either the Executive Committee or the Executive Committee and the Membership approved the minutes. Copies of the minutes were put in the Secretary's manual and Membership Meeting Minutes were also sent to Barb Griss and Bettye Snipe. Additionally, the Secretary weeded the Secretary's manual and gave Margaret Bandy minutes from previous years to be included in the archives held at Exempla St. Joseph Hospital. Ellie Talmage, Secretary, has submitted this Annual Report.

Education Committee:

Submitted by Stephanie Weldon

Members:

Stephanie Weldon, Chair; Margaret Kleszynski, Sandi Parker, Ellie Talmage, Glenn Pflum

The Committee talked several times during the year via email.

Isabelle T Anderson Collection:

Sandi Parker added the following titles:

- Buying and contracting for resources and services: a how-to-do-it manual for librarians / Rick Ande
- Introduction to reference work in the digital age / Joseph Janes.
- The visible librarian: asserting your value with marketing and advocacy / Judith A. Siess
- MARC21 for everyone: a practical guide / Deborah A. Fritz, Richard J. Fritz. :
- The library's legal answer book / Mary Minow, Tomas A. Lipinski.

CCML Meeting Education Events:

- November 19th 2003 – Jeff Kuntzman, Martha Burroughs, Lisa Traditi and Rosalind Dudden presented on their trip to MCMLA in South Dakota.
- February 18th - The speaker from the Rocky Mountain Center for Health Promotion was not able to present
- April 21st Bonnie McCune with the state library will present on “Marketing your Library”.

Continuing Education:

- September 10th 2003 - MLA Health Literacy downlink.
- April 2nd 2004 - "Measuring Your Impact: Using Evaluation to Demonstrate Value" will be offered to CCML members. In lieu of the recent closure of medical libraries it is important for librarians to focus on demonstrating value to their institutions.
- April 20th 2004 – Grant Writing for \$UCCE\$\$ - this class focuses on writing grant applications for the National Library of Medicine.

Stephanie Weldon submitted articles to Council Quotes on upcoming educational events, Regional Medical Library Focus Groups and Midcontinental Region activities.

Internet Committee:

Submitted by Deb Weaver

Members:

Deb Weaver (Chair), Mary Walsh (List Owner), Barb Griss, Lilian Hoffecker, Jeff Kuntzman, Catherine Reiter.

(And a special thanks to Lynne Fox for her continuing help and support.)

Internet Committee members changed or updated several pages this year:

- Council Quotes
- Librarian Survival Kit
- Annual Operating Plan
- Bylaws & Mission
- Annual Reports
- Calendar
- Committees
- Meeting Minutes
- Member Directory
- Member Email Directory
- Officers
- Continuing Education
- Treasurer’s Report
- Presentations & Papers

- Ill Resources
- Journal Locator

Three new sections were added:

- CCML Archives
- Evidence-Based Health Care Special Interest Group
- Paralibrarian Special Interest Group

A library fax / courier list was created by the Membership Committee and a link was given out to CCML members.

As of February 25, 2004, there were 115 subscribers to the CCMLnet list.

Journal Locator Committee

Submitted by Gene Gardner

Denison Library has been hosting the online Journal Locator for the past CCML fiscal year. The Locator site has received nearly 14,000 hits in that time with approximately 10,000 document views.

A graphical display of the 2003/2004 statistics is available at:

<http://jlocator.uchsc.edu/stats/03-04>

Libraries participating in the Locator are dependent upon each other for keeping their SERHOLD information up to date. The data is downloaded once a year after the first quarter to allow time to reflect changes in SERHOLD. The Locator is continuing to be a useful tool to the membership.

Membership

Advocacy Task Force

Submitted by Karen Wells

The Advocacy Task Force first met in September 2003. The committee discussed the goals of the group:

1. To advocate the monetary and educational benefits of medical libraries to the administrators and clientele served by the Libraries
2. To ensure that minimal staffing, space, funding, research tools and resources are maintained within medical libraries
3. To investigate the inclusion of MLA Minimal Library Standards into the Colorado Medical Society's CME accreditation site survey process.
4. To explore other ways by which medical libraries can be marketed and merited in the hospital communities

The committee is comprised of:

Margaret Bandy, Exempla Saint Joseph Hospital, Julie Gaston, Majors Scientific Books, Deb Weaver, Children's Hospital, Jenny Garcia, University of Wyoming, Stephanie Weldon, University of Colorado Health Sciences Center, Karen Wells, Chair, Exempla Lutheran Medical Center

The initial meeting discussed strategies for meeting goals outlined above. The Connecticut Medical Society's standards were also reviewed, which include the incorporation of MLA Minimal Library Standards into their site visitation processes.

In November, the committee met with Vicki Middleton, Colorado Medical Society Executive Board member, to ask several questions regarding the proper course to proceed. This preliminary meeting served to address such issues as mentoring organizations within CMS, present CMS accreditation standards and possible areas of inclusion for Library standards, rural or smaller hospitals and their roles in CMS/CME, the role of EBM resources in CME programs, and the protocol regarding development of state level requirements under National guidelines.

Selected members of the committee will be meeting with Anne Wilson, CMS Liaison and Executive Board member, and Vicki Middleton to pursue further discussion. That meeting is scheduled for March 2004.

Deb Weaver and Amanda Enyeart submitted an article to the November 2003 Council Quotes about their activities to raise awareness of the Medical Library at Children's Hospital. Stephanie Weldon developed a one-page summary of the Raising the Bar article for the committee to use in their advocacy efforts.

Stephanie Weldon drafted a letter to serve as a model for the NNLM to send to hospital administrators to point out the value of their libraries. Committee members added to the draft, and response from NNLM is pending.

The committee will also explore the possibility of developing an award for CCML to present to a hospital administrator who supports libraries.

CCML Nominating Committee

Submitted by Jerry Carlson

Members of the CCML Nominating Committee for 2003-4 were Jerry Carlson, Chair; Robin Waters; Jenny Garcia; and Liz Alme. We nominated Joyce Condon as President-Elect and Barbara Wagner as Secretary. Both were elected at the November Membership Meeting.

Marla Graber Award Committee and Jury

Submitted by Rosalind Dudden

Rosalind Dudden, Chair; Amanda Enyeart, Gene Gardner, members

The committee met two times in February. At the meeting and through e-mail, award criteria were developed. These criteria were circulated to the executive committee. Motions were made as to the criteria and the amount of the award and these were accepted via e-mail and confirmed at the Executive Committee luncheon meeting. The criteria and a nomination form will be posted on the web and circulated seeking nominees for the 2005 award. Two nominees were presented to the executive committee at the March 17th meeting for the 2004 award.

CCML Survey Committee

Submitted by Rosalind Dudden

Rosalind Dudden, Chair; Margaret Bandy, Amanda Enyeart, Sara Katsh, Kate Elder, members

The Survey committee met in the summer and fall of 2003. A call was made for 2002 DOCLINE statistics to all active DOCLINE participants in Colorado and Wyoming. Between August and December, reports and memoranda of understanding were received from 53 libraries. 4 libraries were deemed active but did not use DOCLINE in 2002. The statistics have been merged at a cost to CCML for the editing and will be analyzed in the spring of 2004. The MLA Benchmarking Survey will begin in April of 2004.

Evidence-Based Health Care Special Interest Group

Submitted by Joyce Condon

During 2003 the CCML EBHC SIG completed its plans to develop an EBHC resource page on the CCML web site. Debbie Weaver did a splendid job designing these pages and continues to maintain this section. During the year SIG members evaluated quality filters and discussed several articles. Recommended filters, articles and tutorials are posted under the "EBHC Resources" section of the web pages.

Since the group often has difficulty scheduling meetings when all members can attend we experimented with using the 24/7 software to conduct a virtual meeting. Liz D' Antonio-Gan arranged all the wizardry to make this happen. Thanks to her excellent efforts all the technology worked perfectly. The discussion pertained to the Pilot PubMed Health Services Research (HSR) Filters Project (<http://www.nlm.nih.gov/nichsr/hedges/search.html>) and methods for searching for economic analyses. Members decided they prefer meeting in person when evaluating resources.

At the February 25th planning meeting for 2004 the group decided to experiment with a new leadership model for the SIG. Members will rotate coordinator responsibilities.

Whoever volunteers to coordinate the next meeting will be responsible for planning the content and arranging for the meeting time and location. Generally the group convenes at a member's organization. Joyce Condon has completed a report on searching for systematic reviews. This will be posted to the EBHC SIG pages in the near future.

Paralibrarian SIG

Submitted by Lynda Redman

The CCML Paralibrarian special interest group was approved on May 15, 2003. We are thrilled with this honor and are excited to see our group grow! We had four meetings in 2003 discussed below.

Our inaugural meeting was held at Children's Hospital, hosted by Lynda Redman, on January 22, 2003 as a networking meeting. Several area Medical Paralibrarians attended and at this time we decided to meet quarterly (January, April, July, and October). We decided to have a different medical library host the meeting each time. At our meetings, we communicate ideas and talk about issues of interest to the group. We also take a tour of the host library and browse through the host library's journal exchange to find that possible jewel needed for bindery!

Our second meeting was held at National Jewish Medical & Research Center, hosted by James Honour, on April 28th, 2003. At this meeting we discussed becoming a special interest group within CCML. It was approved and a proposal was written.

Our third meeting was held at Denison Memorial Library at the University of Colorado Health Sciences Center, hosted by several of the Medial Paralibrarians of Denison Memorial Library, on July 28, 2003. At this meeting, a proposal for our web page was accepted and it was decided that Lynda Redman would be the contact person for our group.

Our last meeting of the year was held at Exempla Saint Joseph Hospital, hosted by Marsha Reynolds, on October 21, 2003. Marsha shared a short talk and pictures of the history of the hospital.

We currently have seven CCML members who are members of the Paralibrarian SIG. Anyone is welcome to join our meetings.